

# Prayer Chain Online

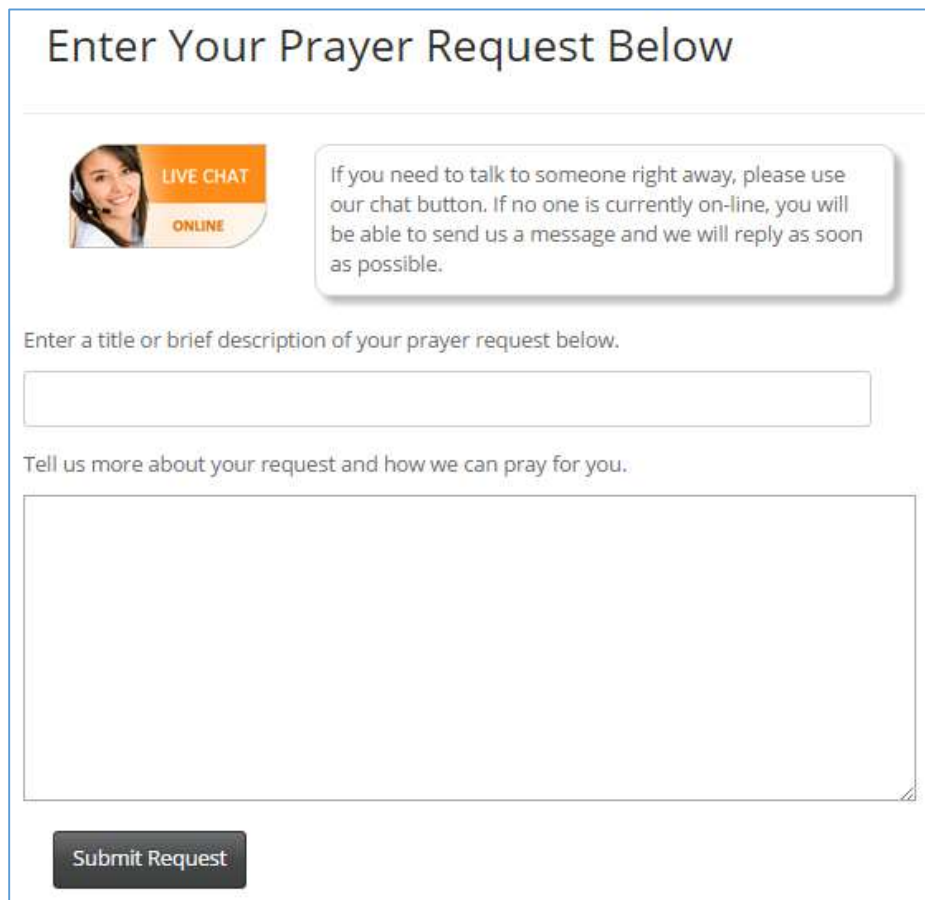
## Submitting a Prayer Request

Anyone can submit a prayer request to Prayer Chain Online. Our public group is open to anyone to join, but you don't have to be a member to submit a request. Here is how you submit a request:

First, click the button on our home page as shown below:



This will take you to a page where you can enter your information. Enter as much information as you feel is necessary for others to pray effectively. Try not to use last names when referencing others. When you have entered your information, click the submit button to send the request to us.

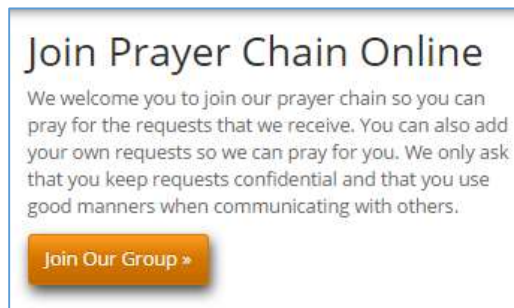
A screenshot of a web form titled "Enter Your Prayer Request Below". On the left side, there is a "LIVE CHAT" button featuring a woman's face and the word "ONLINE" below it. To the right of the chat button is a text box containing the message: "If you need to talk to someone right away, please use our chat button. If no one is currently on-line, you will be able to send us a message and we will reply as soon as possible." Below the chat section, the form asks the user to "Enter a title or brief description of your prayer request below." and provides a single-line text input field. Underneath that, it asks the user to "Tell us more about your request and how we can pray for you." and provides a large, empty text area for a detailed description. At the bottom left of the form is a dark grey button labeled "Submit Request".

You can use the chat button to talk to someone online. If no one is currently available to chat with you, you will be able to send us a message instead.

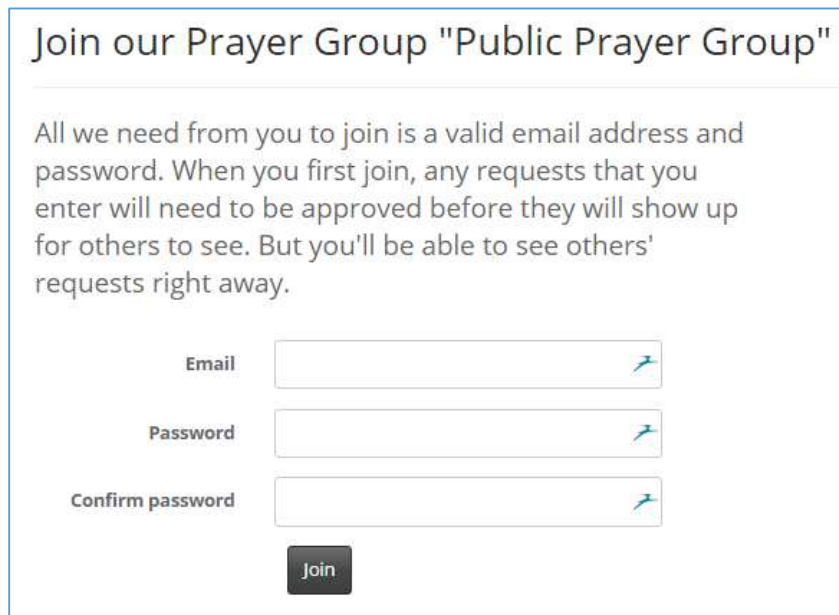
## Join Prayer Chain Online

By joining our public prayer group, you will be able to see the prayers that others have posted and pray for them as they pray for you. It is a true blessing to be part of such a group where you feel personally invested in the lives as others as you pray for them. There is no obligation on your part to pray for all requests, and we don't keep track of who prays for each request.

To join, click on the button as shown below on our home page:



This will take you to the screen below. You will need to create a new account by providing your email address and a password. The password needs to be at least 6 characters long.

A screenshot of a registration form titled "Join our Prayer Group 'Public Prayer Group'". The text below the title reads: "All we need from you to join is a valid email address and password. When you first join, any requests that you enter will need to be approved before they will show up for others to see. But you'll be able to see others' requests right away." Below the text are three input fields: "Email", "Password", and "Confirm password". Each field has a small blue icon to its right. Below the fields is a dark grey button labeled "Join".

Once you click the "Join" button, you will be taken to a page where you can edit your profile. All of this information is optional and can be changed at any time.

## Edit Your Profile

[Change Password](#)  
[Manage My Groups](#)

Tell us a little more about yourself by entering the optional information below.

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text" value="pam@prayerchainonline.net"/>
City	<input type="text"/>
State	<input type="text"/>
Country	<input type="text"/>
	<input type="button" value="Save"/>

Click on your email in the page banner to return to the Edit Profile page.



Click on the "Change Password" link to change your password.

## Change Password

Enter the information below to change your password.

Current password	<input type="text"/>
New password	<input type="text"/>
Confirm new password	<input type="text"/>
	<input type="button" value="Change password"/>

Click on the "Manage My Groups" to see the groups you belong to. From here, you can choose to unsubscribe from email or even remove yourself completely from the group. Once you remove yourself from the group, you will no longer be able to view requests for the group.

## Manage My Groups





Group Name	Email	Membership
Public Prayer Group	<a href="#">Unsubscribe</a>	<a href="#">Remove</a>

## Viewing Requests

When you first join Prayer Chain Online, you will immediately be taken to the page to view prayer requests. If you return to the Home page of the site, you will see a new button that you can use to quickly view requests.



When viewing requests, you can click on the column heading to sort the list by that column. If you click the same column again, it will toggle between ascending and descending order.

Title	Description	Name	Created
<a href="#">Friend with Cancer</a>	 Church friend has pancreatic cancer. His body has been in good shape physically but he just broke hi... 47	Website Submission	08/26/2015
<a href="#">Prayer for Peace</a>	 May we all find peace in this fair world. 38	Noel Stefan Stoyanoff	08/17/2015
<a href="#">Back Surgery</a>	 My neighbor, Teri Brynch is having major back surgery tomorrow. Please Pray for her recovery and spi... 63	Website Submission	08/17/2015
<a href="#">Need help with abusive boyfriend</a>	 My boyfriend hits me when he's been drinking. Not hard, though. I need prayer about what to do. I re... 82	Website Submission	08/16/2015

If you click on the title of the request, you can view the request on a single page as shown below:

## Friend with Cancer

---

Church friend has pancreatic cancer. His body has been in good shape physically but he just broke his hip.

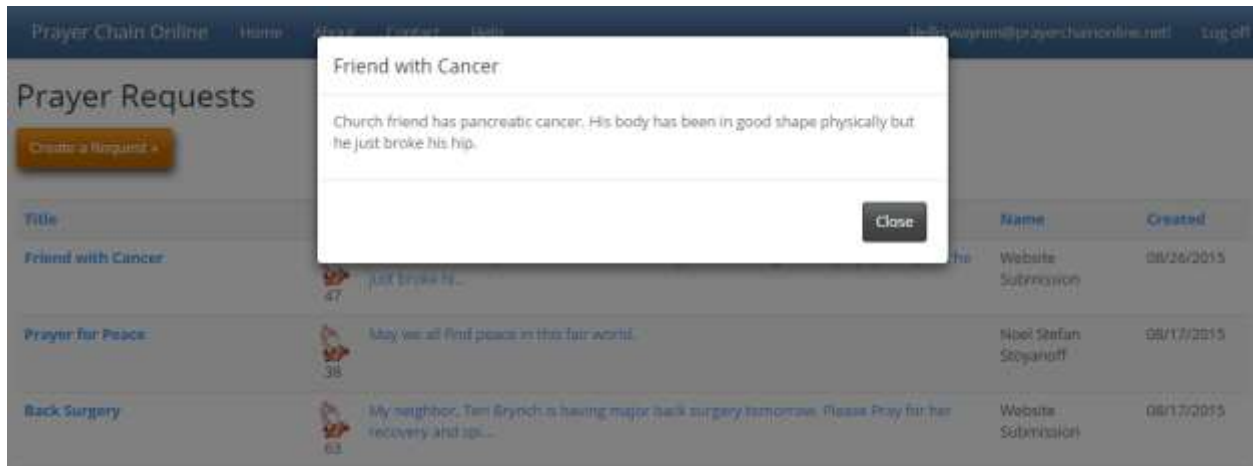
**Prayers**  (47)

**Name** Website Submission  
**Created** 2015-08-26

[Back to List](#)

Clicking on the praying hands in either the list view or on the detail view will increment the counter to show that you have prayed. We do not record the name of each person who has prayed, we only increment the counter so the person who submitted the request has some indication of how many people have prayed.

From the list view, you can also click on the Description of the request to quickly see the entire request without having to go to a different page to see the details.



### Starting Your Own Group

It is easy to start your own group on Prayer Chain Online. First, start by clicking on the button on our home page.



If you already have an account on Prayer Chain Online, you should log in first so that this group will be linked to your current account. If you don't want to join our public group and only want to start your own group, then clicking this button will allow you to create an account without joining the public group.

## Start Your Own Private Prayer Group

Creating a new prayer group is easy! Just enter a name for your group below. We'll redirect you to an Admin page so you can configure your group options, add members and start adding requests.

First, we need you to enter your email and choose a password so you can log in and manage your prayer requests. If you already have an account at Prayer Chain Online, please login first and then come back to this page.

Email

Password

Group Name

Create Your Group Now

Once you have entered the information above, you will be taken to your Group Administration page. You will find that you will also have a new button on your home page that you can use in the future to easily get to your admin page.



### Manage Your Group

Below is a sample administration page. You can have multiple prayer groups at Prayer Chain Online, and all of your groups can be managed from a single page.

Prayer Chain Online now operates on a donation-basis only. We made this decision to make it easier for people to start their own prayer group and to encourage smaller organizations to participate. Feel free to donate whenever the Lord guides you. Giving is totally optional, so don't feel pressured to give. At this time, your donations are not tax deductible. We hope to change that in the future as funds permit us to pursue tax-exempt status.

# Group Administration

## Lockport CARES

- [Create a Request](#)
- [Approve Requests \(0\)](#)
- [View Current Requests \(1\)](#)
- [View Expired Requests \(40\)](#)
- [Approve Members \(0\)](#)
- [View Members \(13\)](#)
- [Invite Members](#)
- [View Statistics](#)
- [Edit Group Settings](#)
- [Share this link to sign up members](#)

## Pam's Personal Intercession

- [Create a Request](#)
- [Approve Requests \(0\)](#)
- [View Current Requests \(6\)](#)
- [View Expired Requests \(60\)](#)
- [Approve Members \(0\)](#)
- [View Members \(1\)](#)
- [Invite Members](#)
- [View Statistics](#)
- [Edit Group Settings](#)
- [Share this link to sign up members](#)

### We need your support!

Please consider contributing to the costs of Prayer Chain Online by clicking the link below. Your contributions will be used to pay for hosting and development costs, ongoing support and resource creation/distribution. Thank you in advance for your generosity!

[Donate to Prayer Chain Online »](#)

\* Please note that gifts are NOT tax deductible.

Creating a request works as previously described in the section above. The “Approve Request” hyperlink shows you in parentheses how many requests are pending, waiting for your approval. You can easily approve requests from this screen by clicking on the “Approve” hyperlink.

## Approve Requests

[Manage Groups »](#)

	Title	Description	FullName	Created	Expired	
<a href="#">Approve</a>	<a href="#">Salvation for all my children</a>	All of my children are not saved. I need prayer that they will find the Lord and live in obedience...	Website Submission	8/31/2015 6:18:21 PM	9/30/2015 6:18:21 PM	<a href="#">Edit</a>   <a href="#">Delete</a>

To view current requests, click on the hyperlink. Requests “expire” after 30 days, meaning they roll off the active list. You can change expired requests to add them back to the current list by clicking on the link “View Expired Requests. You will see a screen similar to below:

### Expired Prayer Requests

Manage Groups > Public Prayer Group

Set Expired Date	Title	Description	Name	Created
<a href="#">+30 days</a>   <a href="#">+60 days</a>   <a href="#">+90 days</a>	<b>Gossip &amp; Slander</b>	I have a friend who can not keep his word and constantly spreads gossip and rumors based on assumpti...	Lynda A.	7/24/2015 12:00:00 AM
<a href="#">+30 days</a>   <a href="#">+60 days</a>   <a href="#">+90 days</a>	<b>Healing</b>	Ask Jesus to bless James Robinson of Fairburn Ohio with improved health.	Website Submission	7/23/2015 4:48:11 PM
<a href="#">+30 days</a>   <a href="#">+60 days</a>   <a href="#">+90 days</a>	<b>Steadfast faithfulness</b>	Asking prayers that I remain steadfast in faithfulness for healing from mental illness & trauma...	Website Submission	7/23/2015 12:24:17 PM

By clicking on the +30 days, +60 days or +90 days links, you can extend the expired date so that the request will show for another 30, 60 or 90 days.

You can distribute a link to invite others to join your prayer group. Click on the link “Share this link to sign up members”. You can add this link to your website or email it your friends. This link will allow people to join your group, but you will need to approve them first.

Click on the “Approve Members” link to see a list of members waiting for approval.

### Approve Members

Manage Groups >

	FullName	Email	IsAdmin	ForceReview	Created
<a href="#">Approve</a>   <a href="#">Deny</a>		PJ_jenkins@gmail.com	No	Yes	8/31/2015 7:17:48 PM

You can easily approve members by clicking on the “Approve” link. To deny membership in your group, click the “Deny” link.

You can view all the members in your group by clicking on the View Members hyperlink on the Group Administration page.

### Group Members

Manage Groups >

	Name	Email	Administrator	Requires Review	joined
<a href="#">Deactivate</a>   <a href="#">Review Requests</a>   <a href="#">Remove Admin</a>		pattydavid2013@gmail.com	Yes	No	7/25/2015 9:32:52 AM
<a href="#">Deactivate</a>   <a href="#">Allow to Post</a>   <a href="#">Make Admin</a>		jennert@ritter.com	No	Yes	8/20/2015 9:05:57 PM
<a href="#">Deactivate</a>   <a href="#">Review Requests</a>   <a href="#">Make Admin</a>	Lynda A.	apologetics12@yahoo.com	No	No	2/6/2012 1:22:13 AM

From this screen, you can deactivate the user (this is the same as denying them membership to you group) by clicking the “Deactivate” link. The second option will be either “Review Requests” or “Allow to Post” depending on the current setting for the member. If you click on “Review Requests”, it means that any requests submitted by this user will need to be reviewed before others can view it. If you click “Allow to Post”, it means that the user will not require approval when posting requests. You can also make a member a group administrator from this screen or remove the ability to administer the group. You can have as many administrators as you want.



You can invite others to join your group by clicking on the “Invite Members” hyperlink. When you invite people to join your group from this screen, they will be sent an email with a link to accept your request. Since you personally invited them, they do not need approval to join your group and will be approved automatically. If you would rather approve each person individually, send them an email instead with the link found by clicking “Share this link to sign up members”.

## Send Invitations to Join Pam's Personal Intercession

Use the form below to send invitations so others can join your group. We will send each email address a separate invitation along with a link so they can quickly and easily join your group.

Enter a subject for your email below.

You are invited to join our prayer group!

Enter the email addresses for those you would like to invite. Use a **comma** or **semi-colon** to separate each email addresses. Or, put each email address on a separate line.

waynen@prayerchainonline.net  
janedoe@prayerchainonline.net

Use the area below to write a message to your new members. We will automatically add the link to the end of your email message so they can easily join.

Click the link below to automatically become a part of our group on Prayer Chain Online.

Send invitations now!

Choose "Edit Group Settings" to edit the various settings for your group.

## Edit Your Group Settings

Enter a name for your prayer group below.

**Group Name**

Lockport CARES

Check this box to automatically approve prayer requests from your members. If you don't check this box, you will have to approve each request that comes in before it can be viewed by your members.

Check this box to send out an email daily that lists all of the requests that were approved for the day. We call this a **Daily Digest**. Your members will most likely appreciate a daily email rather than receiving multiple emails throughout the day when requests are approved.

Use the box below to enter the text that you would like to appear at the top of the Daily Digest. You can change this as often as you like or leave it blank.

Check this box to send out an email weekly that lists all of the requests that were approved for the week. We call this a **Weekly Digest**.

Use the box below to enter the text that you would like to appear at the top of the Weekly Digest. You can change this as often as you like or leave it blank.

Use the box below to enter the text that you would like to appear when sending a welcome email to new members.

Welcome to the official prayer group for Lockport CARES. Please remember to keep all requests confidential and use first names only. Above all else, remember to **pray often** for the guests, volunteers, board members and those who support us. **We can make a difference!**

To sign in to Prayer Chain Online, click

Save

[Back to List](#)

The “View Statistics” option allows you to see how many requests, prayers and new members your group has for each month.

Statistics for Public Prayer Group				
Year	Month	Requests	Prayers	Members
2015	August	56	239	11
2015	July	82	1671	24
2015	June	50	455	12
2015	May	60	1440	8
2015	April	57	1649	15
2015	March	88	1923	17
2015	February	76	1623	19
2015	January	81	1792	18

### Email New Requests Now

You can immediately send out an email of all new requests that have been approved by clicking on the link “Email new requests now” on the Group Administration page. Requests only get emailed once, so any requests you send out using this method will not be resent in the daily digest. They will, however, still appear in the weekly digest if you have that enabled. This feature is useful if you typically enter and/or approve all of your requests at one time and want to immediately send an email without waiting for the next morning’s daily digest. It is also useful in situations where you have an emergency and need the request to go out right away. The email sent will use the Daily Digest Email Text for the message, so be sure to change this in the Group Settings page before sending.